

Government of Tripura
Education (Higher) Department
Gomati District Polytechnic
Fulkumari, Udaipur, Gomati Tripura

F.1(21)-GDP/UDP/ Proc./Equip/CE/2018/1487(A)

Dated: 05/03/2019

SHORT NOTICE INVITING QUOTATION

Sealed item rate quotations are hereby invited from bonafied manufacturers/ distributors/ suppliers/ authorized dealers for “**Supply, installation and maintenance of Civil Engineering Laboratory Equipments**” at Gomati District Polytechnic, Fulkumari, Udaipur, Gomati Tripura. Detailed specification, necessary terms & conditions and requisite documents may be collected from the office of the undersigned or can be downloaded from the website: www.gdp.nic.in. Interested bidders may send or drop their bids and offers to the “Principal, Gomati District Polytechnic, Fulkumari” in sealed cover superscripting “**Quotation for supply, installation and fitting-fixing of Fire fighting system**” latest by **25th March, 2019** upto **1:00 P.M.** The quotations will be opened on the same day at **1:30 PM**, if possible, in presence of intending bidders. Quotations received after the due date and time will not be taken into consideration. The undersigned reserves the right to reject any quotation including the lowest one without assigning any reason thereof.

Sd/- (Principal-in-charge)
Gomati District Polytechnic
Fulkumari Udaipur, Gomati Tripura

Copy to:-

1. The DDO, Gomati District Polytechnic, Fulkumari, Udaipur, for information.
2. The Member Secretary, Institutional Procurement Committee, GDP, Fulkumari, Udaipur for information.
3. The Account Section, GDP, Fulkumari, Udaipur, for information.
4. The Store Keeper, GDP, Fulkumari, Udaipur, for information.
5. The Convenor (Website development & maintenance), GDP, Fulkumari, Udaipur for uploading the said “Short Notice Inviting Quotation” on the Institute website.
6. Notice board, GDP, Fulkumari.

TERMS & CONDITIONS

1. Last Date & Time of submission of quotations/bids: **25/03/2019, up to 1:00 P.M.**
2. Date and Time of opening of quotations/Bids: **25/03/2019 at 1:30 P.M., if possible.**
3. If the date of opening bids specified in the notice happens to be a holiday, the bids shall be opened on the next working day at the same time without any further notice.
4. Quotations/Bids received after the last date will not be taken into consideration.
5. The bid documents should accompany the copies of necessary documents regarding registration of the vendor, valid GST registration document and PAN card.
6. The quotations should be send or dropped in a sealed cover and superscripted as “**Quotation for supply, installation and maintenance of Civil Engineering Laboratory Equipments.**”
7. Declaration, typed on company letter head, stamped and signed by authorized signatory (**ANNEXURE - A**) must be submitted.
8. Unit rate and make/specification/quality, etc. for each item should be specified in the enclosed format as in **ANNEXURE - B**. While submitting the bid, the bidder shall submit the details in the prescribed format duly signed on each and every page of the quote.
9. Rates quoted must be valid for 01 (one) year.
10. The rates should be inclusive of all taxes, freight, packing, forwarding, etc.
11. The defects noticed in the items supplied by selected bidder during the contract period will have to be replaced with items of same make and quality/specification/brand at no additional cost.
12. The bidder shall hold their offer valid for a minimum period of 01 (One) year from the date of submission of their quotation(s).
13. The rate running contract will be for an initial period of 01 (One) year. The same can be extended on mutual consent. The selected bidder will have to supply the items at the offered rate for a period of 01 (One) year from the said date.
14. Payment will be effected after satisfactory supply of the items corresponding to each supply order and also subject to the availability of necessary funds at Gomati District Polytechnic (GDP), Udaipur, Gomati Tripura for procurement of the same.
15. Unless authorized by GDP, the Supplier must submit GST invoice/bill (in triplicate) in respect of the subsequent Purchase Order, and such invoice must indicate the Purchase Order's identification number.
16. The prices shown in quotation should be final and may not be increased under any circumstances.
17. If the originality & quality of items are found unsatisfactory during the inspection, the items should be replaced with immediately.
18. The Institute reserves the right to award RRC (Rate Running Contract) to multiple agencies for the items found to be lowest in value.
19. In the event of maximum items being quoted lowest by a single bidder, the Institute at its discretion may request the L1 bidder to match the rate for remaining items at a price quoted lowest by other bidders.
20. For clarification on any issue the bidder may contact Gomati District Polytechnic, Fulkumari, Udaipur, Gomati Tripura during the working days on or before 25/03/2019 between 11.00 AM and 1.00 PM.
21. The actual requirement of items specified in the format may increase or decrease.
22. The bidder(s) should mention the period of onsite warranty and should mention the location of the nearest service provider to the location of the Institute.
23. The bidder(s) should agree to provide maintenance support to the Institute as and when sought beyond the warranty period.
24. The quotation submitted shall remain valid for a period of 90 (Ninety) days after the last date specified for submission.
25. The dealer/supplier/publisher should have been in **existence for at least last three years** (proof to be attached).
26. The quotation is not transferable.
27. The offers received through telex / tele-fax / e-mail will not be accepted by the Institute under any circumstances.
28. The Institute shall not be responsible for any delay / loss or non-receipt of quotations/tenders by post/ courier service.
29. No unsolicited correspondence shall be entertained after the submission of the offer.

Signature of bidder with seal and date

Sd/- Principal-in-charge, GDP

30. Quoting merely the lowest price does not confer any right to any bidder for award of supply order. The Institute's Purchase Committee, reserves the right to select any bid on the grounds of quality, brand reputation, offer of additional / special features, compatibility, etc.
31. The Institute also reserves the right to reject any bids with unbranded / sub-standard brand / un- certified brands even if they are found to be lowest.
32. Delivery is to be made within 15(Fifteen) days from the date of receipt of supply order.
33. The damaged and the rejected quantity shall be replaced within 15 (Fifteen) days time positively.
34. If the items are not upto the prescribed quality or specification it is liable for outright rejection.
35. At the time of dispatch of consignment, Delivery Note / Challan should be given along with the consignment.
36. Failure to supply the item indented within delivery time will result in automatic cancellation of Supply Orders. Such automatic cancellation empowers the Institute to purchase the items from other available sources and to recover the difference between the prices so paid and those payable under the contract. Also, failure to comply with the general spirit of the contract will lead to termination of contract and effecting purchases required from outside sources and to recover the loss in such kind of purchase from you.
37. Indicate authentic GST rate as per GST notification of each item. Ambiguous/false/misleading GST rate quoted by any bidder shall simply terminate his/her candidature in this quotation and then he/she will have no rights to enquire any issues related to this quotation.
38. Timely supply of the ordered items is the essence of the contract. In case of failure to supply within the time specified in the Purchase order, a penalty/LD of 0.5% of the total value per week or a part thereof shall be levied subject to a maximum of 5% in respect of items which are not supplied. The decision of purchase committee of Gomati District Polytechnic, Udaipur, Gomati Tripura shall be final in this regard.
39. The bidder(s) are requested to visit the Institute website www.gdp.nic.in for any information/updates/corrigendum. The Principal, Gomati District Polytechnic, Fulkumari, Udaipur, Gomati Tripura may be consulted if required.
40. The bidder(s) shall quote the rates and amounts quoted by them **both in figures as well as in words**. If the amount in figure is not legible then the amount mentioned in words will be taken into consideration.

ANNEXURE – A

(To be typed on the Company Letterhead)

DECLARATION

To

The Principal-in-Charge

Gomati District Polytechnic

Fulkumari, Udaipur, Gomati Tripura

Subject: Supply, installation and maintenance of Civil Engineering Laboratory Equipments.

Dear Sir,

I/We, the undersigned bidder having read and examined in details, the instructions, and all bidding documents in respect to the quotation no. _____ dated: _____, do hereby propose to supply items as specified in the bidding documents. I/We also do hereby solemnly affirm and declare that:

1. My/Our organisation does not have any legal suit/ criminal case pending against it for violation of any law.
2. My/Our organisation has not been blacklisted or debarred by any state or central government organisation.
3. The information furnished in all parts of this bidding document is accurate and true to the best of my/our knowledge.
4. My/ Our firm shall not pay any type of commission to any person in regard to this bid.
5. The Terms & Conditions of this proposal are valid for a period of 90 (Ninety) days from the last date specified for submission of the bids.

Thanking you,

Yours Faithfully,

Signature of bidder with seal and date

ANNEXURE – B

REQUIREMENT FORMAT / REQUIREMENT SCHEDULE

SL No	Name of Items	Estimated Quantity & Units	Brand / Mfg. Name (prolific Brand/ Mfg.)	Rate per Unit in INR including GST	% of GST (if any) per unit of each item	% of Discount per unit in INR for each item	Total Price per unit of each item after discount in INR including GST
1.	Laboratory Electric Oven, With digital indicator cum controller with safety alarm, range 50°C to 250°C +/- 1°C with air circulating fan, S.S. Inside size 600 x 600 x 600mm	1 No.					
2.	Electronic Balance, Capacity 100kg x 10g	1 No.					
3.	Electronic Balance, Capacity 5kg x 0.5g	1 No.					
4.	Set of sieves as per IS 460, G.I frame 300 mm with square holes. 100 mm 80 mm 63 mm 40 mm 20 mm 16 mm 12.5 mm 10 mm 4.75 mm 2.36 mm Lid Pan	1 set					
5.	Set of sieves as per IS 460, G.I frame 200 mm with square holes. 1.18 mm 600 μ 425 μ 300 μ 212 μ 150 μ 90 μ 75 μ Lid Pan	1 set					
6.	Vicat Apparatus with ISI Certification Mark, IS:5513, fitted in Aluminium Box for normal consistency, initial and final setting time of cement	1 set					

Signature of bidder with seal and date

7.	Hand brush	2Nos.					
8.	Pycnometer	4 Nos.					
9.	Le-Chatelier Mould, with ISI Certification MarkIS:5514, with complete set along with water bath system and heater	1 Nos.					
10.	Slump Test Apparatus with testing rod and base plate	1 set					
11.	Sample Tray (Enamel Tray), Size 600x450x50mm	2 Nos.					
12.	Sample Tray (Enamel Tray), Size 450x300x40mm	2 Nos.					
13.	Moisture Content Tin, Size 65mm dia x 20mm deep	10 Nos.					
14.	Moisture Content Tin, Size 90mm dia x 20mm deep	10 Nos.					
15.	Hydrometer, Range : 0.995 to 1	1 No.					
16.	Measuring Cylinder, Glass, Graduated, Capacity 1000ml	1 No.					
17.	Thermometer, Glass Range : 0°C to +360°C	1 No.					
18.	Glass stirring Rod, 7 mm	1 No.					
19.	Stop Watch 'Mechanical' 1/5 se	1 No.					
20.	Beaker, Glass, Graduated, Capacity 100m	1 No.					
21.	Liquid Limit Device, motorised, with Casagrande grooving tools and gauge block (suitable for operation on 50 Hz, single phase AC Supply)	1 No.					

Signature of bidder with seal and date

22.	Rammer 2.6kg x 310mm controlled drop.	1 No.					
23.	Compaction Test Apparatus, Manual - Light Compaction made of Mild Steel	1 No.					
24.	Ring and Ball Apparatus as per IS 1203 with 2 brass ring, 2 ball guide, 1 ring holder and stirrer	1 No.					
25.	Aggregate Crushing Test Apparatus as per IS 2386 (P-IV) Applied load up to 40 tonnes at a uniform rate of 4 tonnes per minute. Test mould of 15.2 cm diameter open ended steel cylinder with square base plate, a plunger having piston of diameter 15 cm. Straight metal tamping rod of circular cross section, 16 mm in diameter and 45 to 60 cm long, rounded at one end.	1 No.					
26.	Aggregate Impact Testing Machine as per IS 2386 (P-IV) A straight metal tamping rod circular cross section, 1 cm in diameter and 23 cm long rounded at one end A straight metal measure having internal diameter 7.5 cm and depth 5 cm for measuring aggregate	1 No.					
27.	Thickness Gauge for measuring flakiness index as per IS 2386 (P-I)	1 No.					
28.	Length Gauge for measuring elongation index as per IS 2386 (P-I)	1 No.					
29.	Pycnometer/Specific gravity bottles of 50ml capacity and 6mm neck diameter	3 Nos.					
30.	Standar Penetrometer for bitumen penetration test as per IS 1203 with Penetration Needle, Transfer Dish made of copper, Aluminium Sample Containers , Set of two	1 No.					
31.	Thermometer, to measure bitumen temperature	2 Nos.					
32.	Asbestos Gloves	2 Nos.					