

# **INFORMATION BROCHURE**

## **(2020-21)**

**for admission to**  
**Diploma Engineering Programmes**



## **GOMATI DISTRICT POLYTECHNIC**

**Department of Higher Education**  
**(Government of Tripura)**

**P.O.: Fulkumari, Udaipur, Gomati Tripura**  
**PIN: 799013**

**(Approved by AICTE and affiliated to Tripura University)**

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## **PRINCIPAL'S MESSAGE**

***“Knowledge is power, Information is liberating, Education is the premise of progress in every society and in every family”***

***– Kofi Annan***



It is a great pleasure to welcome you to Gomati District Polytechnic, Fulkumari, Udaipur, Gomati Tripura, an Institute that is located at the city of lakes and temples, Udaipur, and owing its name to the river Gomati flowing beside the city of Udaipur.

I feel proud and privileged to be a part of such a vibrant and magnificent Institution that thrives to offer enormous skills and opportunities. I gratefully acknowledge the vigorous service rendered by the visionary predecessors, dedicated faculties and staffs who have worked and are working selflessly and tirelessly to bring honor to this Institute and for the betterment of the students.

The Institute takes pride in its teaching and learning methodologies setting its own standards and expectations. Recently, the Institute has witnessed strong blend of technology and intertwined human resource committed to impart technical education with thrust on creativity and innovation. The encouraging and motivating environment in Gomati District Polytechnic for knowledge acquiring and its dissemination with a sense of honesty, human values and social responsibility has carved a niche for itself. The academic standards continue to improve year on year and the teaching-learning

process is devised to engage and inspire the students with the necessary skills and knowledge to flourish in an ever-changing world. The special emphasis is on helping the students gain an excellent theoretical knowledge base which can be utilized in practical and developmental skills. To inculcate various skills, the students are encouraged to attend or participate in seminars, workshops, presentations, quiz competitions, etc. Apart from these, the Institute lays its stress not just on academic excellence but also on “character formation and personality grooming”. These are complemented by the provision of sports, co-curricular and extra-curricular activities to enrich their academic and social lives.

I am confident that the students will have an interesting and memorable experience in our Institute and I hope it will be the best career foundation of their lives.

I sincerely wish all the students of Gomati District Polytechnic to imbibe in them the qualities of human values and become socially responsible, morally upright, intellectually competent and ideal good citizens of this Country.

Thank you.

Suraj Deb Barma  
Principal-in-charge

## **ABOUT THE INSTITUTE**

Gomati District Polytechnic established in the year 2013, is one of the six Polytechnics (including erstwhile Polytechnic Institute Narsingarh, now Tripura Institute of Technology) established by the Higher Education Department, Government of Tripura to expand the reach and enhance the technical education in the state of Tripura.



The Institute is situated in Fulkumari (Udaipur-Amarpur state highway) which is about 6 km from the Udaipur city. It has a campus of over 28 acres covered by natural greenery which makes it perfect ambience to pursue technical education. There is a main building housing administration as well as academics. Additionally, there are three more workshop buildings in the campus. Separate hostel buildings for boy and girls have been completed recently and accommodation for students will be available very soon.

This Institute is committed to impart the skill based technical education in a variety of fields and transmission of knowledge with respect to the latest developments in technology, with its main focus on start up of entrepreneurships, employability and attainment of higher education. The students are encouraged to explore various avenues of technological areas and gain adequate exposure in the recent trends of engineering and technology. At present, Gomati District Polytechnic offers three years Diploma Engineering Programme in three disciplines, namely, Diploma in

Civil Engineering, Diploma in Electrical Engineering, and Diploma in Computer Science & Technology. **All courses offered by the Institute are approved by the All India Council for Technical Education (AICTE) and is affiliated to the Tripura University (A Central University).**

The Institute conducts Internal Assessment Examinations and promotes continuous evaluation process in order to improve the performance of the students whereas the semester examinations are conducted by the Tripura University at the end of each semester. During the duration of three year programme, several trainings, field visits, industrial visits, educational tours, in-campus seminars are being arranged for the betterment of the students.

Trainings and placements are being arranged by the Training & Placement Cell of the Institute. The Cell arranges summer internships of minimum 03(three) weeks in various organizations for students of all departments/disciplines and also arranges industrial visits, industry expert visit to the Institute for student interaction. The Cell also contacts several organizations and companies for placement purpose.

Stipend Section provides service to the students for availing the best scholarships available as per their eligibility for particular scheme.

Recently, NSS Unit has also been formed which has been duly approved by the State NSS Cell wherein more than 80 students have volunteered as NSS Unit members.

## **INSTITUTE DETAILS**

- Name of the Institute** : Gomati District Polytechnic
- Year of Establishment** : 2013
- Address** : P.O.: Fulkumari, Udaipur,  
Gomati Tripura, Pin: 799013
- E-mail id** : [gdp.tripura@gmail.com](mailto:gdp.tripura@gmail.com)
- Website** : [www.gdp.nic.in](http://www.gdp.nic.in)
- Parent Organization** : Directorate of Higher Education,  
Government of Tripura,  
1<sup>st</sup> Floor, Shiksha Bhawan, Office Lane, Agartala,  
West Tripura
- Affiliating University** : Tripura University (A Central University)
- Approval Status** : The Institute is approved by AICTE, New Delhi

## **VISION**

To emerge as an Institute of high repute in imparting and disseminating knowledge, and providing students a modern learning experience with adequate exposure to latest technological developments that will best serve to cater to the skilled manpower requirements and national growth.

## **MISSION**

1. To empower the students by imparting technical knowledge and skills as per industry demands.
2. To provide state-of-the-art academic environment to the primary stakeholders with an opportunity to explore their hidden potential.
3. To provide opportunities of undergoing trainings, workshops, seminars and performing project works so as to hone their knowledge and skill.
4. To encourage faculties and students in performing extra-curricular activities, research and development activities.
5. To imbibe the spirit for life-long learning, acquiring and sharing knowledge.



## **COURSES OFFERED**

All courses offered by the Institute are approved by the All India Council for Technical Education (AICTE) and is affiliated to the Tripura University (A Central University).

<b>PROGRAMME</b>	<b>COURSE</b>	<b>DURATION</b>	<b>INTAKE CAPACITY APPROVED BY AICTE FOR AY 2019-20</b>	<b>FULL/ PART TIME</b>
Diploma in Engineering and Technology	Civil Engineering	3 years	60 (sixty)	Full-time
	Electrical Engineering	3 years	60 (sixty)	Full-time
	Computer Science & Technology	3 years	60 (sixty)	Full-time

## **ADMISSION PROCEDURE**

Admission to Diploma Engineering Programmes in Gomati District Polytechnic is based on the nomination of the student that is governed by the Central Selection Committee (CSC) constituted by the Department of Higher Education, Government of Tripura for all Government Polytechnics of this state.

### **ELIGIBILITY CRITERIA FOR APPEARING AT THE SEMESTER EXAMINATION**

- ❖ A candidate has to attend a regular course of study in Theory, Practical and Sessional with a minimum attendance of 75%.
- ❖ Students who possess an attendance of 60% or above may be permitted to attend special classes in order to raise their attendance to 75% level.
- ❖ Students having less than 75% but more than 60% attendance shall be known as non-collegiate student. Such students shall have to pay non-collegiate fees as prescribed by the university from time to time.
- ❖ Students having attendance less than 60% shall be termed as dis-collegiate student. Such student shall not be allowed to fill up the examination forms. They shall take admission afresh in the appropriate semester.
- ❖ No refund / adjustment of any fees paid to the University are permitted.

## **FEE STRUCTURE**

- ❖ Students shall pay the semester fees as and when notified within the due time given in the notification.
- ❖ Criteria for fee waiver: Students who have got admission under the “Persons with disability” (PWD) category are waived of semester fees.
- ❖ Tables below depict the fees structure of each semester.

### **FEE STRUCTURE FOR 1<sup>ST</sup> SEMESTER DIPLOMA ENGINEERING**

<b>Sl. No.</b>	<b>Fee Description</b>	<b>Amount (Rs.)</b>
1	Admission Fee	Rs. 1.00
2	Tuition Fee	Rs. 3,000.00
3	Session Charge	Rs. 125.00
4	Student Union Fee	Rs. 60.00
5	Internal Exam Fee	Rs. 75.00
6	Games & Sports Fee	Rs. 50.00
7	Student Group Insurance Fee	Rs. 30.00
8	Cultural Activities Fee	Rs. 99.00
9	University Registration Fee	Rs. 260.00
10	Caution Money (Refundable)	Rs. 100.00
<b>TOTAL</b>		<b>Rs. 3,800.00</b>

### **FEE STRUCTURE FOR 2<sup>ND</sup> SEMESTER DIPLOMA ENGINEERING**

<b>Sl. No.</b>	<b>Fee Description</b>	<b>Amount (Rs.)</b>
1	Tuition Fee	Rs. 3,000.00
2	Session Charge	Rs. 125.00
3	Student Union Fee	Rs. 50.00
4	Internal Exam Fee	Rs. 75.00
5	Games & Sports Fee	Rs. 50.00
<b>TOTAL</b>		<b>Rs. 3,300.00</b>

### **FEE STRUCTURE FOR 3<sup>RD</sup> SEMESTER DIPLOMA ENGINEERING**

<b>Sl. No.</b>	<b>Fee Description</b>	<b>Amount (Rs.)</b>
1	Admission Fee	Rs. 1.00
2	Tuition Fee	Rs. 3,000.00
3	Session Charge	Rs. 125.00
4	Student Union Fee	Rs. 60.00
5	Internal Exam Fee	Rs. 75.00
6	Games & Sports Fee	Rs. 50.00
7	Student Group Insurance Fee	Rs. 30.00
8	Cultural Activities Fee	Rs. 99.00
<b>TOTAL</b>		<b>Rs. 3,440.00</b>

### **FEE STRUCTURE FOR 4<sup>TH</sup> SEMESTER DIPLOMA ENGINEERING**

<b>Sl. No.</b>	<b>Fee Description</b>	<b>Amount (Rs.)</b>
1	Tuition Fee	Rs. 3,000.00
2	Session Charge	Rs. 125.00
3	Student Union Fee	Rs. 50.00
4	Internal Exam Fee	Rs. 75.00
5	Games & Sports Fee	Rs. 50.00
<b>TOTAL</b>		<b>Rs. 3,300.00</b>

### **FEE STRUCTURE FOR 5<sup>TH</sup> SEMESTER DIPLOMA ENGINEERING**

<b>Sl. No.</b>	<b>Fee Description</b>	<b>Amount (Rs.)</b>
1	Admission Fee	Rs. 1.00
2	Tuition Fee	Rs. 3,000.00
3	Session Charge	Rs. 125.00
4	Student Union Fee	Rs. 60.00
5	Internal Exam Fee	Rs. 75.00
6	Games & Sports Fee	Rs. 50.00
7	Student Group Insurance Fee	Rs. 30.00
8	Cultural Activities Fee	Rs. 99.00
<b>TOTAL</b>		<b>Rs. 3,440.00</b>

### **FEE STRUCTURE FOR 6<sup>TH</sup> SEMESTER DIPLOMA ENGINEERING**

<b>Sl. No.</b>	<b>Fee Description</b>	<b>Amount (Rs.)</b>
1	Tuition Fee	Rs. 3,000.00
2	Session Charge	Rs. 125.00
3	Student Union Fee	Rs. 50.00
4	Internal Exam Fee	Rs. 75.00
5	Games & Sports Fee	Rs. 50.00
<b>TOTAL</b>		<b>Rs. 3,300.00</b>

## **SCHOLARSHIPS**

- ❖ The Institute does not have any provision to provide scholarships to the students.
- ❖ Students can avail various scholarships from different schemes of the central government as well as state government.
- ❖ The Institute has a Stipend Section that facilitates the students in filling and submission of online scholarship form on the scholarship portal of the government, viz. NSP.
- ❖ A student can avail only 1(one) scholarship on fulfilment of the criteria against each of the schemes.
- ❖ Annual family income of a candidate should be within the income limit given against each scheme.

## FACULTY DETAILS

### CIVIL ENGINEERING DEPARTMENT

#### **Smt. Rumi Sutradhar**

Designation: Lecturer  
Qualification: M.Tech, Ph.D (Pursuing)  
Area of Interest: Transportation Engineering.  
M: 9862038021  
Email: [rumi.sutradhar@gmail.com](mailto:rumi.sutradhar@gmail.com)



#### **Smt. Subhra Das**

Designation: Lecturer  
Qualification: M.Tech, Ph.D(Pursuing)  
Area of Interest: Structural response control,  
Earthquake resistant building and  
Nonlinear studies of building.  
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Email: [subhra.sneha@gmail.com](mailto:subhra.sneha@gmail.com)



#### **Sri Dinesh Kumar Jamatia**

Designation: Lecturer & HOD in-charge  
Qualification: M.Tech  
Area of Interest: Geotechnical Engineering,  
Micropiles.  
M: 9402306846  
Email: [din.jamatia@gmail.com](mailto:din.jamatia@gmail.com)



## **ELECTRICAL ENGINEERING DEPARTMENT**

### **Sri Ushajai Mog**

Designation: Lecturer & HOD-In-Charge

Qualification: B.Tech

Area of Interest: Network Systems and  
Energy Science.

M: 9862174543

Email: [ushajai2009@gmail.com](mailto:ushajai2009@gmail.com)



### **Sri Sri Ramanada Paul**

Designation: Lecturer

Qualification: M.Tech

Area of Interest: New and Renewable Energy  
Sources.

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Email: [ramanandamanoj@gmail.com](mailto:ramanandamanoj@gmail.com)



### **Sri Sanat Kumar Paul**

Designation: Lecturer

Qualification: B.Tech,

M.Tech Pursuing (IIT Kanpur)

Area of Interest: New and Renewable Energy  
Sources.

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### **Sri Sushanta Debnath**

Designation: Lecturer

Qualification: M.Tech, PhD pursuing

Area of Interest: Image Processing.

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## COMPUTER SCIENCE AND TECHNOLOGY DEPARTMENT

### **Sri Suraj Deb Barma**

Designation: Principal-In-Charge  
Qualification: M.Tech, PhD (Pursuing)  
Area of Interest: Video indexing, Image Processing, Machine Learning, Networking, Human behavior analysis.

M: 7005339177

Email: [suraj.debbarma@gmail.com](mailto:suraj.debbarma@gmail.com)



### **Smt. Khumbar Debbarma**

Designation: Lecturer & HOD-In-Charge  
Qualification: M.Tech  
Area of Interest: Natural Language Processing.

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Email: [khum.10jan@gmail.com](mailto:khum.10jan@gmail.com)



### **Sri Ruman Sarkar**

Designation: Lecturer  
Qualification: M.Tech  
Area of Interest: Human-Computer Interaction, Digital Braille System, Stegenography, Image Processing.

M: 9774142493

Email: [ruman10k@gmail.com](mailto:ruman10k@gmail.com)



### **Sri Dibakar Chakraborty**

Designation: Lecturer  
Qualification: M.Tech  
Area of Interest: Wireless Network, QoS

M: 9774509574

Email: [dibs.chak@gmail.com](mailto:dibs.chak@gmail.com)



## INFRASTRUCTURE & FACILITIES

### CLASS ROOMS

The Institute has 8 (eight) classrooms for conducting theoretical classes separately for each semester of every departments.

Sr. No.	Programme	Level	Building No.	Building Name	Room Type	Room No.	Average Carpet Area (Sqm)
1	ENGINEERING AND TECHNOLOGY	DIPLOMA	1	ACADEMIC & ADMINISTRATIVE BUILDING	Classroom	FF-C1	72
2	ENGINEERING AND TECHNOLOGY	DIPLOMA	1	ACADEMIC & ADMINISTRATIVE BUILDING	Classroom	FF-C2	72
3	ENGINEERING AND TECHNOLOGY	DIPLOMA	1	ACADEMIC & ADMINISTRATIVE BUILDING	Classroom	FF-C3	66
4	ENGINEERING AND TECHNOLOGY	DIPLOMA	1	ACADEMIC & ADMINISTRATIVE BUILDING	Classroom	FF-C4	43.4
5	ENGINEERING AND TECHNOLOGY	DIPLOMA	1	ACADEMIC & ADMINISTRATIVE BUILDING	Classroom	G-C1	72
6	ENGINEERING AND TECHNOLOGY	DIPLOMA	1	ACADEMIC & ADMINISTRATIVE BUILDING	Classroom	G-C2	72
7	ENGINEERING AND TECHNOLOGY	DIPLOMA	1	ACADEMIC & ADMINISTRATIVE BUILDING	Classroom	G-C3	55.5
8	ENGINEERING AND TECHNOLOGY	DIPLOMA	1	ACADEMIC & ADMINISTRATIVE BUILDING	Classroom	SF-C1	36

### LABORATORIES

There are 19 (nineteen) laboratories in the College where the students are imparted with practical and technical skills.

Sr. No.	Programme	Level	Building No.	Building Name	Room Type	Room No.	Average Carpet Area (Sqm)
1	ENGINEERING AND	DIPLOMA	1	ACADEMIC & ADMINISTRATIVE	Laboratory	FF-L1	52.2

	TECHNOLOGY			BUILDING			
2	ENGINEERING AND TECHNOLOGY	DIPLOMA	1	ACADEMIC & ADMINISTRATIVE BUILDING	Laboratory	FF-L2	52.64
3	ENGINEERING AND TECHNOLOGY	DIPLOMA	1	ACADEMIC & ADMINISTRATIVE BUILDING	Laboratory	FF-L3	45.24
4	ENGINEERING AND TECHNOLOGY	DIPLOMA	1	ACADEMIC & ADMINISTRATIVE BUILDING	Laboratory	FF-L4	84
5	ENGINEERING AND TECHNOLOGY	DIPLOMA	1	ACADEMIC & ADMINISTRATIVE BUILDING	Laboratory	FF-L5	55.5
6	ENGINEERING AND TECHNOLOGY	DIPLOMA	1	ACADEMIC & ADMINISTRATIVE BUILDING	Laboratory	FF-L6	51.6
7	ENGINEERING AND TECHNOLOGY	DIPLOMA	1	ACADEMIC & ADMINISTRATIVE	Laboratory	FF-L7	52.2
8	ENGINEERING AND TECHNOLOGY	DIPLOMA	1	ACADEMIC & ADMINISTRATIVE BUILDING	Laboratory	G-L1	84
9	ENGINEERING AND TECHNOLOGY	DIPLOMA	1	ACADEMIC & ADMINISTRATIVE BUILDING	Laboratory	G-L2	91.35
10	ENGINEERING AND TECHNOLOGY	DIPLOMA	1	ACADEMIC & ADMINISTRATIVE BUILDING	Laboratory	G-L3	52.2
11	ENGINEERING AND TECHNOLOGY	DIPLOMA	1	ACADEMIC & ADMINISTRATIVE BUILDING	Laboratory	G-L4	52.635
12	ENGINEERING AND TECHNOLOGY	DIPLOMA	1	ACADEMIC & ADMINISTRATIVE BUILDING	Laboratory	G-L5	45.24
13	ENGINEERING AND TECHNOLOGY	DIPLOMA	1	ACADEMIC & ADMINISTRATIVE BUILDING	Laboratory	SF-L1	52.2
14	ENGINEERING AND TECHNOLOGY	DIPLOMA	1	ACADEMIC & ADMINISTRATIVE BUILDING	Laboratory	SF-L2	52.5
15	ENGINEERING AND TECHNOLOGY	DIPLOMA	1	ACADEMIC & ADMINISTRATIVE BUILDING	Laboratory	SF-L3	45.24
16	ENGINEERING AND TECHNOLOGY	DIPLOMA	1	ACADEMIC & ADMINISTRATIVE BUILDING	Laboratory	SF-L4	84
17	ENGINEERING AND TECHNOLOGY	DIPLOMA	1	ACADEMIC & ADMINISTRATIVE BUILDING	Laboratory	SF-L5	55.5
18	ENGINEERING AND TECHNOLOGY	DIPLOMA	1	ACADEMIC & ADMINISTRATIVE BUILDING	Laboratory	SF-L6	51.6
19	ENGINEERING AND TECHNOLOGY	DIPLOMA	1	ACADEMIC & ADMINISTRATIVE BUILDING	Language Laboratory	SF-LL	72

## DRAWING HALL

The drawing hall is equipped with drawing tables sufficient enough to accommodate students of a particular section.

Sr. No.	Programme	Level	Building No.	Building Name	Room Type	Room No.	Average Carpet Area (Sqm)
1	ENGINEERING AND TECHNOLOGY	DIPLOMA	1	ACADEMIC & ADMINISTRATIVE BUILDING	Drawing Hall	FF-DW1	143.4

## SEMINAR HALLS

For offering quality technical education, each department is provided with 01 (one) seminar hall where seminars and workshops of the respective department can be conducted.

Sr. No.	Programme	Level	Building No.	Building Name	Room Type	Room No.	Average Carpet Area (Sqm)
1	ENGINEERING AND TECHNOLOGY	DIPLOMA	1	ACADEMIC & ADMINISTRATIVE BUILDING	Seminar Hall	FF-S2	59.1
2	ENGINEERING AND TECHNOLOGY	DIPLOMA	1	ACADEMIC & ADMINISTRATIVE BUILDING	Seminar Hall	G-S1	64.95
3	ENGINEERING AND TECHNOLOGY	DIPLOMA	1	ACADEMIC & ADMINISTRATIVE BUILDING	Seminar Hall	SF-S3	51.6

## WORKSHOPS

Sr. No.	Programme	Level	Building No.	Building Name	Room Type	Room No.	Average Carpet Area (Sqm)
1	ENGINEERING AND TECHNOLOGY	DIPLOMA	1	ACADEMIC & ADMINISTRATIVE BUILDING	Workshop	SF-W1	91
2	ENGINEERING AND TECHNOLOGY	DIPLOMA	1	ACADEMIC & ADMINISTRATIVE BUILDING	Workshop	SF-W2	143
3	ENGINEERING AND TECHNOLOGY	DIPLOMA	1	ACADEMIC & ADMINISTRATIVE BUILDING	Workshop	SF-W3	55.5
4	ENGINEERING AND TECHNOLOGY	DIPLOMA	2	CIVIL ENGINEERING WORKSHOP	Workshop	WS1	212.94
5	ENGINEERING AND TECHNOLOGY	DIPLOMA	3	ELECTRICAL ENGINEERING WORKSHOP	Workshop	WS2	212.94
6	ENGINEERING AND TECHNOLOGY	DIPLOMA	4	MECHANICAL ENGINEERING WORKSHOP	Additional Workshop	WS3	212.94

## TUTORIAL ROOM

Sr. No.	Programme	Level	Building No.	Building Name	Room Type	Room No.	Average Carpet Area (Sqm)
1	ENGINEERING AND TECHNOLOGY	DIPLOMA	1	ACADEMIC & ADMINISTRATIVE BUILDING	Tutorial Room	SF- TR	66

## COMPUTER CENTER

Computer Center (CC) caters to the computational as well as IT related needs for the purpose of academics.



Sr. No.	Building No.	Building Name	Room Type	Room Id	Area (Sqm)
1	1	ACADEMIC & ADMINISTRATIVE BUILDING	Computer Center	G-CC1	143.4
2	1	ACADEMIC & ADMINISTRATIVE BUILDING	Computer Center	SF-CC2	59

## **COMPUTATIONAL FACILITIES**

The Institute is connected with 100 Mbps Internet Bandwidth which is supplied to other facilities by means of LAN. Presently Jio WiFi is being installed throughout the campus which will make the whole campus internet friendly.

The computing systems are supported by 4 (four) nos. of legal system software and 27 (twenty-seven) nos. of open source legal application software.

## **LIBRARY FACILITY**

Gomati District Polytechnic has a central library facility to support the teaching and learning needs of the Institute. The Library is rich with several fundamental and advanced learning books covering wide area of disciplines and caters to the needs of all the departments. It is being digitized through e-Granthalaya supported by the NIC. At present the Institute Library has 4530 volumes of text books and 535 nos. of titles.

Library membership is open to the students, faculties and non-teaching staffs of the Gomati District Polytechnic. All the registered members are issued membership card for all transactions in the library. The Library is accessible by the registered members on all working days during the college working hours.

Any registered member can borrow a text book for a period of 15 (fifteen) days. After 15 days he/she needs to return back the text book or get it re-issued, otherwise, a penalty in the form of late fee will be charge from that student. At a particular time, a student can borrow a maximum of 5(five) text books only. While the faculties can borrow a maximum of 10(ten) text books.

The Library also subscribes 11 (eleven) nos. of journals at present which are accessible to students and faculties for reference only.



### **GAMES & SPORTS**

The Institute promotes physical fitness through games and sports. Several indoor games like, carom, chess, Chinese checker, etc. are facilitated to the students. Besides indoor games, outdoor games like cricket, volleyball, athletics, football, etc. are also extended to the students.

Every year Annual Sports Meet has been regularly organized by the Institute where students are encouraged to showcase their talents. The event is a week long programme whereby several students compete in various games.

### **TRANSPORT FACILITY**

There are 3 (three) buses that ferry the students from Agartala and Udaipur and is operated by private bus service. The college authority and the guardian's forum take necessary decisions regarding terms & conditions from time to time. Apart from the college buses, local public transport facility is also available to reach the college.

### **CANTEEN FACILITY**

The Institute has a canteen that is operated by outsourced vendor. It facilitates variety of food items in a hygienic environment. The canteen is large enough to accommodate sufficient number of diners.

## **SECURITY**

The Institute has 08 (eight) nos. of security personnel engaged by outsourcing from a security agency, who man the Institute round the clock. The Institute also has 24 hours CCTV surveillance installed.

## **RAGGING FREE CAMPUS**

Ragging in the College campus is completely banned, and if any student is found to indulge in an act of ragging shall invite strict disciplinary action upon investigation by the anti-ragging committee. The action to be taken may include suspension from Institute, rustication from Institute or even may be slapped with criminal proceedings.

### **What constitutes Ragging?**

- a. Any conduct by any student or students whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness a fresher or any other student;
- b. Indulging in rowdy or undisciplined activities by any student or students which causes or is likely to cause annoyance, hardship, physical or psychological harm or to raise fear or apprehension thereof in any fresher or any other student;
- c. Asking any student to do any act which such student will not in the ordinary course do and which has the effect of causing or generating a sense of shame, or torment or embarrassment so as to adversely affect the physique or psyche of such fresher or any other student;
- d. Any act by a senior student that prevents, disrupts or disturbs the regular academic activity of any other student or a fresher;



- e. Exploiting the services of a fresher or any other student for completing the academic tasks assigned to an individual or a group of students.
- f. Any act of financial extortion or forceful expenditure burden put on a fresher or any other student by students;
- g. Any act of physical abuse including all variants of it: sexual abuse, homosexual assaults, stripping, forcing obscene and lewd acts, gestures, causing bodily harm or any other danger to health or person;
- h. Any act or abuse by spoken words, emails, posts, public insults which would also include deriving perverted pleasure, vicarious or sadistic thrill from actively or passively participating in the discomfiture to fresher or any other student;
- i. Any act that affects the mental health and self-confidence of a fresher or any other student with or without an intent to derive a sadistic pleasure or showing off power, authority or superiority by a student over any fresher or any other student.

**Actions to be taken against students for indulging and abetting ragging:**

1. The punishment to be meted out to the persons indulged in ragging has to be exemplary and justifiably harsh to act as a deterrent against recurrence of such incidents.
2. Every single incident of ragging a First Information Report (FIR) must be filed without exception by the institutional authorities with the local police authorities.
3. The Anti-Ragging Committee of the institution shall take an appropriate decision, with regard to punishment or otherwise, depending on the facts of each incident of ragging and nature and gravity of the incident of ragging.

4. a) Depending upon the nature and gravity of the offence as established the possible punishments for those found guilty of ragging at the institution level shall be any one or any combination of the following:-
- (i) Cancellation of admission
  - (ii) Suspension from attending classes
  - (iii) Withholding/withdrawing scholarship/fellowship and other benefits
  - (iv) Debarring from appearing in any test/examination or other evaluation process
  - (v) Withholding results
  - (vi) Debarring from representing the institution in any regional, national or international meet, tournament, youth festival, etc.
  - (vii) Suspension/expulsion from the hostel
  - (viii) Rustication from the institution for period ranging from 1 to 4 semesters
  - (ix) Expulsion from the institution and consequent debarring from admission to any other institution.
  - (x) Collective punishment: when the persons committing or abetting the crime of ragging are not identified, the institution shall resort to collective punishment as a deterrent to ensure community pressure on the potential raggars.
- b) An appeal against the order of punishment by the Anti-Ragging Committee shall lie,
- i. In case of an order of an institution, affiliated to or constituent part, of the University, to the Vice-Chancellor of the University;
  - ii. In case of an order of a University, to its Chancellor.
  - iii. In case of an institution of national importance created by an Act of Parliament, to the Chairman or Chancellor of the institution, as the case may be.
5. The institutional authorities shall intimate the incidents of ragging occurred in their premises along with actions taken to the Council from time to time.

### **ANTI-RAGGING COMMITTEE**

Sri Ruman Sarkar	Lecturer, Convener
Sri Sanat Kumar Paul	Lecturer, Joint Convener
Sri Dinesh Kumar Jamatia	Lecturer, Joint Convener
Smt. Rumi Sutradhar	Lecturer, Member
Smt. Khumbar Debbarma	Lecturer, Member
Sri Ushajai Mog	Lecturer, Member
Smt. Subhra Das	Lecturer, Member
Sri Ranen Sen	Librarian, Member
Sri Animesh Choudhury	Jr. Mechanic, Member
Sri Manoj Pal	L.D. Clerk, Member

### **ANTI RAGGING SQUAD**

Sri Ramananda Paul	Lecturer , Convener
Sri Sushanta Debnath	Lecturer , Joint Convener
Sri Ashok Banerjee	Sr. Instructor , Joint Convener
Sri Sudipta Chakraborty	Jr. Mechanic , Member
Sri Pramod Noatia,	Jr. Mechanic , Member
Sri Samir Shil	Jr. Mechanic, Member
Smt. Susmita Das,	LDC, Member
Sri Kaushik Paul	LDC, Member
Sri Prasenjit Majumder,	LDC, Member
Sri Biswajit Debnath,	Group-D, Member

## **GRIEVANCE REDRESSAL CELL**

While imparting technical education, it is our utmost concern to take care that the students, staffs and other stake holders feel the comfort in the campus. It would be like working near a burning furnace out of the comfort zone if grievances are not addressed. So, in order to address the grievances and issues of the students, faculties, staffs and women employees of the Institute, the 'Grievance Redressal Committee' was constituted as per AICTE norms. The committee is intended to respond to different problems such as physical harassment, disparity in fee structure, non-assistance while applying scholarship and during admission process, caste and gender discrimination, discrimination in the classrooms, etc.

### **GRIEVANCE REDRESSAL CELL IN THE INSTITUTE LEVEL**

The Institute level Grievance Redressal Committee was constituted with the following members:

- |    |                                      |          |
|----|--------------------------------------|----------|
| 1. | Principal/Principal-in-Charge, GDP   | Chairman |
| 2. | Smt. Rumi Sutradhar, Lecturer, GDP   | Member   |
| 3. | Sri. Sanat Kumar Paul, Lecturer, GDP | Member   |
| 4. | Sri. Sushanta Debnath, Lecturer, GDP | Member   |
| 5. | Smt. Subhra Das, Lecturer, GDP       | Member   |
| 6. | Sri. Ushajai Mog, Lecturer, GDP      | Member   |

## **GRIEVANCE REDRESSAL CELL FORMED BY TRIPURA UNIVERSITY FOR ALL TECHNICAL EDUCATIONAL INSTITUTE AFFILIATED BY THE UNIVERSITY**

The University Grievance Redressal Committee was constituted by the following members:

- |    |  |                  |
|----|--|------------------|
| 1. | Dean , Faculty of Science                                      | Chaiman          |
| 2. | Principal, TIT, Narsingarh                                     | Member           |
| 3. | Principal/Principal-in-charge,<br>Women's Polytechnic, Hapania | Member           |
| 4. | Sri Shibendu Debbarma, Dept. of IT, TU                         | Member           |
| 5. | Director, CDC, TU  | Member Secretary |

### **Online Grievance Redressal Mechanism**

Online Grievance Redressal Mechanism is installed in the Institute Website for speedy redressal of the grievances and one can make their grievances through [www.gdp.edugrievance.com](http://www.gdp.edugrievance.com). Students or parents can register themselves in the portal and after getting approval by the committee, they may place their grievances.

The grievances may include the following complaints of the aggrieved students or parents.

- Making Admission Contrary of merit determined in accordance with the declared admission policy
- Irregularity in the admission process
- Refusing admission in accordance with declared admission policy
- Demand of money in excess of that specified in admission policy
- Non payment or delay of payment of scholarship
- Any discrimination by students from SC, ST, OBC, women, minority or disabled
- Non transparency in evaluation process
- Physical harassment or victimization of students
- Quality education as promised at the time of admission

## **INTERNAL COMPLAINT COMMITTEE**

To realize and attend to various types of complaints within the Institute, an Internal Complaint Committee has been constituted as per “Sexual Harassment of Women at work place (Prevention, Prohibition, and Redressal) Act, 2013” with the following members:

- |    |                                       |                   |
|----|---------------------------------------|-------------------|
| 1. | Smt. Khumbar Debbarma, Lecturer, CST  | Presiding Officer |
| 2. | Smt. Rekha Roy, Retired Teacher       | Member            |
| 3. | Smt. Rumi Sutradhar, Lecturer, Civil  | Member            |
| 4. | Smt. Subhra Das, Lecturer, Civil      | Member            |
| 5. | Sri Ushajoy Mog, Lecturer, Electrical | Member            |

## **SC/ST WELFARE COMMITTEE**

The objective of this committee is to prevent atrocities against Schedule Castes and Schedule Tribes and also abolish the practice of untouchability which is constituted as per the Schedule Castes and Schedule Tribes (Prevention of Attributes) Act, 1989. The committee has the following members:

- |    |  |          |
|----|--|----------|
| 1. | Principal/Principal-in-charge              | Chairman |
| 2. | Smt. Khumbar Debbarma, Lecturer, CST       | Member   |
| 3. | Sri Dinesh Kumar Jamatia, Lecturer, Civil  | Member   |
| 4. | Smt. Subhra Das, Lecturer, Civil           | Member   |
| 5. | Sri Ushajoy Mog, Lecturer, Electrical      | Member   |
| 6. | Sri Sanat Kumar Paul, Lecturer, Electrical | Member   |
| 7. | Sri Ramananda Paul, Lecturer, Electrical   | Member   |
| 8. | Sri Ruman Sarkar, Lecturer, CST            | Member   |

## **INTERNAL QUALITY ASSURANCE CELL (IQAC)**

### **STRATEGIES:**

***IQAC shall evolve mechanisms and procedures for:***

- a) Ensuring timely, efficient and progressive performance of academic, administrative and financial tasks;
- b) The relevance and quality of academic and research programmes;
- c) Equitable access to and affordability of academic programmes for various sections of society;
- d) Optimization and integration of modern methods of teaching and learning;
- e) The credibility of evaluation procedures;
- f) Ensuring the adequacy, maintenance and proper allocation of support structure and services;
- g) Sharing of research findings and networking with other institutions in India and abroad.

### **FUNCTIONS:**

***Some of the functions expected of the IQAC are:***

- a) Development and application of quality benchmarks/parameters for various academic and administrative activities of the institution;
- b) Facilitating the creation of a learner-centric environment conducive to quality education and faculty maturation to adopt the required knowledge and technology for participatory teaching and learning process;
- c) Arrangement for feedback response from students, parents and other stakeholders on quality-related institutional processes;
- d) Dissemination of information on various quality parameters of higher education;

- e) Organization of inter and intra institutional workshops, seminars on quality related themes and promotion of quality circles;
- f) Documentation of the various programmes/activities leading to quality improvement;
- g) Acting as a nodal agency of the Institution for coordinating quality-related activities, including adoption and dissemination of best practices;
- h) Development and maintenance of institutional database through MIS for the purpose of maintaining /enhancing the institutional quality;
- i) Development of Quality Culture in the institution;
- j) Preparation of the Annual Quality Assurance Report (AQAR) as per guidelines and parameters of NAAC, to be submitted to NAAC.

### **BENEFITS:**

#### ***IQAC will facilitate / contribute:***

- a) Ensure heightened level of clarity and focus in institutional functioning towards quality enhancement;
- b) Ensure internalization of the quality culture;
- b) Ensure enhancement and coordination among various activities of the institution and institutionalize all good practices;
- c) Provide a sound basis for decision-making to improve institutional functioning;
- d) Act as a dynamic system for quality changes in HEIs;
- e) Build an organised methodology of documentation and internal communication.

### **COMPOSITION OF THE IQAC**

IQAC in Gomati District Polytechnic is constituted under the Chairmanship of the Head of the institution with heads of important academic and administrative units and a few distinguished educationists or representatives of local management and stakeholders.

The composition of the IQAC may be as follows:



- |  |                 |
|--|-----------------|
| 1. Principal/Principal-in-charge               | Chairman        |
| 2. Sri Dibakar Chakraborty, Lecturer, CST      | Coordinator     |
| 3. Smt. Khumbar Debbarma, Lecturer, CST        | Member          |
| 4. Sri Dinesh Kumar Jamatia, Lecturer, Civil   | Member          |
| 5. Sri Ushajoy Mog, Lecturer, Electrical       | Member          |
| 6. Sri Ruman Sarkar, Lecturer, CST             | Member          |
| 7. Smt. Rumi Sutradhar, Lecturer, Civil        | Member          |
| 8. Sri Sushanta Debnath, Lecturer, Electronics | Member          |
| 9. SDO, Sub-Division-II, PWD (R&B), Udaipur    | External Member |

## **ACADEMIC AFFAIRS COMMITTEE**

The committee is entrusted to oversee all the academic related affairs. The members are to ensure that proper classes are being taken, right lessons are being taught, publish academic calendars, etc. The same committee also functions for the accreditation process. Following are the members of the committee:

- |  |          |
|--|----------|
| 1. Principal/Principal-in-charge               | Chairman |
| 2. Sri Ruman Sarkar, Lecturer, CST             | Convener |
| 3. Smt. Khumbar Debbarma, Lecturer, CST        | Member   |
| 4. Sri Dinesh Kumar Jamatia, Lecturer, Civil   | Member   |
| 5. Sri Ushajoy Mog, Lecturer, Electrical       | Member   |
| 6. Sri Sushanta Debnath, Lecturer, Electronics | Member   |

## **TRAINING & PLACEMENT**

The Training & Placement Cell plays a vital role in the overall growth and development of the students and also of the Institute. The Cell functions under a hierarchical structure of 1(one) Institutional T&P co-ordinator, 1 (one) each departmental faculty co-ordinators from each department, and 2 (two) student co-ordinators from each department. The co-ordinators are responsible to arrange trainings, visits, placements, build relations with industries, etc.

### **TRAINING**

#### **❖ Procedure:**

- Students are sent to various reputed Organizations for conducting their Industrial Training. Industrial training of minimum two week length is compulsory according to the Course Curriculum. These Training programmes are useful to bridge the gap between Academics and Industrial requirements.
- Apart from Industrial Training, students also undergo for field visit tour to enhance their practical skill in the respective field.
- On completion of diploma engineering, passing-out students are offered opportunity to undergo 1(one) year Apprenticeship Training during which the apprentice is paid fixed amount of stipend that is partially sponsored by the BOPT-ER, Govt. of India.
- Name of the organizations where field visit was facilitated:
  - Public Works department, Govt. of Tripura.
  - Gomati Hydroelectric Power Project, Tirthamukh, Tripura.
  - ONGC Tripura Power Company (OTPC), Palatana.

- North-Eastern Electric Power Company (NEEPCO), Budhjungnagar.
- Tripura State Electricity Corporation Ltd. (TSECL)

➤ Name of the organizations where training was imparted:

- Rural Development, Govt. of Tripura.
- Public Works department, Govt. of Tripura.
- Housing Board and Construction, Govt. of Tripura.
- Indian Railways.
- Tripura State Electricity Corporation Ltd. (TSECL)
- Bharat Sanchar Nigam Ltd. (BSNL).
- National Informatics Centre (NIC).
- NIT Agartala.
- National Institute of Electronics & Information Technology (NIELIT), Agartala.
- Electronics Test & Development Centre, Agartala.



## PLACEMENT

### ❖ Procedure:

- All the persons associated with the Training and Placement Cell works hard in synchronization to each other for the placement of the students.
- The co-ordinators regularly contacts with several industries extending an invitation to conduct in-campus placement in the Institute.
- Apart from this, the cell also interacts with the persons of other Institute for conduction of mass campus drive.
- Institute has signed a MoU with the ICT Academy (AICTE recognized) for the Placement of the students. According to the MoU, students are also trained to enhance their skill related to the employability. It helps in organizing placement drives to place the students in various organizations.

### PLACEMENT PARTNERS



The ICT Academy under the purview of its MOU with the AICTE has signed a MOU with Gomati District Polytechnic, and has been rendering employability based skill trainings to the passing out students of the Institute. It has also facilitated in organizing placement drives at various venues in the mood of pool-campus.

Through the initiative of the ICT Academy, several students have got placement offers in VAP Technology, Teleperformance, and Bankzone.

With the sear initiative of the T&P Cell of Gomati District Polytechnic, in-campus placement drive was conducted by the Anand Group of Companies. During the placement drive, Gabriel India Ltd., Pune had offered placement offers to 8 (eight) students.

Altogether, 35 students of 48 students who opted for placement in the year 2018-19 have been offered appointments.